USENIX Board of Directors Meeting

Wednesday, July 8, 2026, 9:00 am–10:00 am PDT / 12:00 pm–1:00 pm EDT

via Zoom video conference

Minutes

Attendance

Board

Will Enck
Sujata Banerjee
Michael Rembetsy
Thorsten Holz
Eddie Kohler
Laura Nolan
Divya Sharma—*joined at 9:05 am PDT / 12:05 pm EDT*

Staff

Casey Henderson-Ross
Jessica Kim

Guest

Ingrid Mittermaier, Adler & Colvin—*departed at 9:35 am PDT / 12:35 pm EDT*

Not Present

Lea Kissner

Enck called the meeting to order at 9:04 am PDT / 12:04 pm EDT.

Agenda

1. Welcome and Introductions

Enck brought the meeting to order and welcomed both the new and returning Directors. The Directors introduced themselves to each other.

2. Legal Responsibilities Orientation Presentation

Kim introduced attorney Mittermaier who gave a presentation on the responsibilities of nonprofit Board members and the role of the Board. She reviewed the regulations associated with USENIX's 501(c)(3) status, explained the fiduciary duties of the Board, summarized USENIX's governance structure, and discussed the legal implications of being a Director.

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3. Overview of Key People and Organizations

a. USENIX Staff
b. Important People/Companies

Henderson-Ross and Kim re-introduced themselves to the Directors. Henderson-Ross explained the role and duties of each staff member and department. She then reviewed a list of people and companies important to USENIX and described their functions.

4. Responsibilities of a USENIX Board Member

Enck reviewed with the Directors a document summarizing Board member responsibilities, highlighting its main role as strategic decisionmakers in partnership with Henderson-Ross. He also emphasized the importance of advocating for the best interests of USENIX, volunteering for initiatives as able, maintaining confidentiality, and preparing for each Board meeting.

a. Minutes of the Previous Meeting

Enck then introduced the process of reviewing the draft minutes of the prior Board meeting and making a motion to approve them.

Rembetsy moved to approve the minutes of the June 29, 2026, special meeting as presented. Banerjee seconded the motion. All voted in favor; none opposed. Motion carried.

5. Finance Orientation

Henderson-Ross introduced the financial reports the Directors could expect to review as part of the consent agenda for regular Board meetings. She gave a multi-decade overview of USENIX's financial history and a snapshot of its current financial situation via the Year-to-Date Budget Forecast Update and the latest Risk/Exposure report. She explained the annual budget process and its time frame, highlighting some of the most impactful line items in the budget. She described USENIX's reserve fund. She also noted that future meetings would include additional content regarding finance topics, which will further orient the Board.

a. Development Team Report

Henderson-Ross then asked that the Directors independently review the report from the Development Team and consider the calls to action therein.

Nolan moved to conclude the meeting. Kohler seconded the motion. All voted in favor; none opposed. Motion carried.

Meeting adjourned at 10:00 am PDT / 1:00 pm EDT.

Sujata Banerjee

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